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St Paul's Church World Church Team

Team Leader Jonathan Papworth Tel 01306 886160 email: jonathan@papworths.com

Gap Year Bursary - Terms of Reference

(This consists of 2 pages)

This bursary is to enable young people from St Paul's Church to take part in Gap Year Activities which will enable the beneficiary to get a good taste of mission. To enable the World Church Team to be able to allocate these funds fairly all applicants should comply with the following terms of reference.

- 1. The bursary will match a sum that the applicant has raised themselves.
- 2. Unless there are special circumstances, the applicant must show that they have raised the money themselves and not been gifted it either from another bursary, a government, private, charity or company donation.
- 3. Only one bursary will be allocated to each individual.
- 4. This bursary is not limited to those taking a gap between school/ college and university /further qualifications.
- 5. The bursary is limited to those under age 25
- 6. The bursary will not be paid to those in permanent employment at the time of the gap year activity.
- 7. The applicant may be involved in a gap year activity arranged by a charity, a privately arranged activity or a church. All gap year activity must have a Christian basis.
- All gap year activities must be fully insured including health, travel, personal belongs and Air Evacuation in an emergency. All legal and Health & Safety legislation must be complied with.
- 9. The bursary can only be used towards the applicant's individual costs and not as funds for the organisation or charity the applicant is travelling with.
- 10. The proposed gap year activity can be either in the UK or abroad. There is no restriction on the destination country, although no gap year activity should be to a country that the Government advise no travel. See www.fco.gov.uk for a full list of those countries where travel is not recommended.
- 11. All applicants must be a member of the St Paul's family and a regular attendee.

If you which to apply for a bursary please complete the form on the reverse and return to Sue Swain-Fossey via the church office or by email to sue_sf@hotmail.com

St. Paul's Church, St. Paul's Road West, Dorking, Surrey, RH4 2HT. Tel: 01306 743378

email: office@stpaulsdorking.org.uk Website:www.stpaulsdorking.org.uk

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Full name
Address
Post code
Date of Birth
Number of years at St Pauls
Groups you regularly attend
Reference (should not be parents or siblings)
Full details of gap year activity including organisers, destination and duration. Please include a brochure or web reference:
Details of the work you will be doing whilst away:
What you personally wish to achieve during your time away.
Details of how you plan to raise the funds.

If approved you will need to advise us when the money is due. At that time please supply an invoice or letter showing the total amount due and details of how the balance has been raised.

We reserve the right to withdraw any offer if any of these terms and conditions have not been complied with.

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