

St Paul's Church Dorking PCC
Monday 14th May 2018 at 7.45pm

Chair: Peter Nevins

Minutes: Alison Everness

MINUTES (draft)

Present: Peter Nevins, Jenny Firth, Ian Poole, Chris Ellis, Alison Everness, Simon Feraday, Karen Wheatley, Jackie Gardner, Ros Mulholland, Malcom Boother, Laura Parker, Tom Hill, Steve Henwood, Jonathan Papworth, Dawn Lucas, Steve Goddard, Maggie Hill

1. The meeting began with a service of Holy Communion and prayer..

2. **Apologies for Absence**

Apologies were received from John Arnold, Graham Everness, Katie Mackay, Lawrence Comber, Jon Ruddock. Ruth Bushyager was on Study Leave.

In Ruth's absence, Ian Poole opened the meeting and then invited Peter Nevins to take the chair.

3. **Co-options and Election of Officers**

The following co-options and elections were carried unanimously.

PCC Vice-chair: *Ian Poole*; proposed Chris Ellis, seconded Maggie Hill

PCC Secretary: *Alison Everness*; proposed Laura Parker, seconded Jackie Gardner

Treasurer: *Chris Ellis*; proposed Jenny Firth, seconded Ian Poole

Electoral Roll Officer: *Judith Ellis*; proposed Jenny Firth, seconded Simon Feraday

Co-options: *Steve Henwood* and *Tom Hill*; proposed Malcolm Boother, seconded Steve Goddard

4. **Minutes of the meeting on 12th March 2018**

The minutes of the March meeting were approved.

Jenny Firth highlighted that she will be talking to Ruth regarding Adult Safeguarding on Ruth's return from Study Leave.

5. **Dorking Group Ministry**

Paul Bryer, Archdeacon of Dorking, joined the meeting at 8:10.

Each time a vacancy arises in a parish consideration is given to the context of the vacancy, how the parish relates to other parishes and how best to encourage mission and growth. The vacancy at St John's, North Holmwood has given rise to such considerations for Dorking.

There should always be a bigger context to any appointment and the PCC of St John's has agreed that replacing "like with like" may not be the best way forward.

One model for ministry in the Church of England is Group Ministry which can also be known as as a Mission Action Zone. Rather than fixed parish boundaries each with a parish priest working exclusively in that parish, we can look at the larger context by considering St John's together with St Martin's and St Paul's, with all 3 parishes forming a Mission Action Zone for Dorking. Group Ministry does not take away any legal, financial, governance responsibilities from individual churches, but it does bring them together legally in context of mission and with the expectation of greater cooperation.

The current good relationships particularly between clergy are on an informal basis. Group Ministry would formalise a commitment to co-operation for the Kingdom of God across the Mission Action Zone. If a Group Ministry were established in Dorking, recruitment for St John's would be different. A post within a Group Ministry would attract a different type of

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candidate who wanted to work in co-operation across the town with an expectation for mission.

There is an expectation for sharing of resources (preaching, pastoral, worship). Mission and outreach is at top of agenda above churchmanship.

Paul then referred to the specific legal framework for Group Ministry (Section 5 of the Pastoral Measure Code of Practice) which formed part of the paper circulated to PCC members before the meeting. Particular points to note were:

- OLMs (as well as incumbents) are allowed to operate across the area of the Group Ministry (5.25 a)
- When appointing a new incumbent, the other incumbents in the Group Ministry would be involved in the process at the shortlisting stage and would be consulted by the Bishop before he gives his approval to the appointment. (5.25 d,e)
- Incumbents are required to meet together; this is not optional. (5.25 f)
- Group Councils are not common, but sharing a Vision Day across a Group Ministry is a good idea. (5.36)

The discussion which followed covered a range of topics including: position of incumbents; other examples of Group Ministry, how they worked out and challenges faced; the legal position and whether it can be undone; any impact on other arrangements such as the Diocesan Youth Action Plan or working with other local churches.

Process

The Vacancy at St John's will be discussed at the next Bishop's Council in 2 weeks time.

If the PCCs at St John's, St Paul's and St Martin's support this approach, a draft scheme would be drawn up with 6 weeks to consider and send representations to the bishop. Then it would go to the Church Commissioners before coming back to the Bishop for a further 6 weeks.

Paul Bryer left the meeting at 21:05.

The PCC then voted on the following motion: "We would like to explore Group Ministry further." Proposed: Jenny Firth, Seconded: Jonathan Papworth; 16 in favour, 1 abstention

6. Correspondence

Letter of resignation was received from Rachel Hopper, Youth Pastor, and her resignation has been accepted. Any consideration of another appointment will wait for Ruth's return from study leave.

7. St Paul's School Foundation Governors

Steve Lister was approved to serve a further 3 year term as a Foundation governor of St Paul's School. *Proposed: Tom Hill; Seconded: Chris Ellis; carried unanimously.* Peter highlighted the need for a further Foundation governor and reminded PCC members to speak to Steve Lister if they were interested in finding out more about this role.

8. Faculties and Building work Applications

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The PCC approved the following resolutions unanimously. Proposed: Ian Poole
Seconded: Steve Goddard

"The PCC of St Paul's Dorking agree to an application being made for a faculty to carry out repairs to the roof of the vestry currently used as the Children's and Youth Office"

"The PCC agree to work being carried out to construct a storage cupboard under the stairs on the lower floor of the church centre"

9. Ministry Training and staffing

a) Heather Goddard: LLM

Steve Goddard left the meeting for this item.

The PCC approved unanimously the following resolution. Proposed; Jenny Firth;
Seconded: Malcolm Boother

"This PCC wholeheartedly supports Heather Goddard prayerfully and financially as a candidate for Licensed Lay Minister (Reader) Training on the understanding: (a) that it will be required to fund the candidate to the value of around £1000 per annum during three years of training, and to a lesser extent thereafter in expenses incurred in service within the parish; (b) that she will be released from all church work related obligations in the parish during the three years of training; (c) that on completion of training and subsequent licensing, she will be accepted and regularly used as a full member of the Parish Ministry Team."

b) [REDACTED]: Ordinand and Staff Member

Pending the outcome of the recent selection process (Bishop's Advisory Panel: BAP), the PCC approved support for [REDACTED] training as an ordinand and becoming part of the staff team at St Paul's. The financial commitment will be £2K in year 1, £1K in year 2 and £0 in year 3.

Proposed: Laura Parker; Seconded Jackie Gardner; 16 in favour, 1 abstention

c) Proposed post of Associate Vicar

In Summer 2019 both Peter and Tom will be moving on. Ruth is exploring the possibility of appointing an Associate Vicar. Another training curate would require a lot of Ruth's time. The approximate cost would be £40K + accommodation (which might be Peter's current house). The PCC would like to discuss this further in the context of the wider staff team.

10. Finance

Chris referred the PCC to the Treasurer's Report which had been circulated prior to the meeting. The financial position is looking healthy. So far one PCC members has offered to be part of the Legacy Fund team. Chris has approached Oli Fricker, but another person is still needed. The PCC also need to continue to prayerfully consider those who could play a part in the new Finance Team.

The PCC passed unanimously the following 2 resolution.

"The PCC approve the issue of A Business Card for Ashwani Stevens (Facilities Manager) to be used on the Business Card account (00030777) in accordance with the PCC's usage policy" Proposed: Jonathan Papworth; Seconded: Ian Poole

"The PCC approves the renaming of the two deposit accounts held with CAF bank as follows:

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0097317 "CAF Gold Account St Paul's Building Fund No 2" to be renamed "CAF Gold Account St Pauls Deposit No 1"

0097318 "CAF Gold Account St Pauls Restricted Funds" to be renamed "CAF Gold Account St Pauls Deposit No 2" Proposed: Chris Ellis; Seconded Tom Hill

11. APCM

The draft minutes of the the APCM held on Thursday 26th April were circulated to PCC members prior to the meeting. There were no matters raised which the PCC felt needed discussion at this time.

12. CYM Off-site visits

There are no planned activities still needing approval.

13. General Data Protection Regulation

A Data Audit has been carried out and a working document produced. Graham Everness has produced an Action Plan and a small group will be meeting on Tuesday 15th May to begin implementation of this plan. Thanks were expressed to Ian and Graham for their work on this. The Nursery are also carrying out the necessary processes. Thanks to Laura for her part in this.

14. Other written reports

- a. Fabric: There seems to be a need for ever increasing amount of storage. We need to take care that we are not accumulating items unnecessarily,
- b. Exec: Alison clarified that the change to Saturday Evening booking of the church would only affect events run by outside organisations such as orchestras and choral societies. This was an unfortunate but necessary decision to avoid disruption to our Sunday worship.
- c. Health and Safety: Thanks were expressed to Steve Moggs who has now taken on the role of Health and Safety Officer.
- d. Deanery Synod: It was highlighted that Deanery Synod meetings are open to all and often have very interesting speakers. PCC members were encouraged to attend a meeting and invite others to go with them.
- e. World Church: Rachel Tolhurst has been accepted by Latin Link to go to Colombia in September 2018, initially for one year. Rachel will be invited to the July PCC to share more of her plans. Dale Taylor (Poland) will be in Dorking later this month and Jenny is hosting an opportunity to meet him on Thursday May 31st. It was suggested that the planned Mission trips should be given a higher profile within the church. There is a lot of planning going on in the background.
- f. Mission Action Plan: PCC members were encouraged to get a copy of the MAP from Laura or Peter if they do not have one already and to lead the way in being increasingly courageous for Christ.

The meeting closed in prayer at 9:46.

Dates of future meetings

PCC meetings: 16th July, 17th Sept, 12th Nov, 26th Nov (if needed)

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PCC meetings start at 7:45pm unless otherwise advised