

St Paul's Church Dorking PCC
Monday 18th January 2018 at 7.45pm

Chair: Ruth Bushyager

Minutes: Alison Everness

MINUTES

1. Nursery Visit

The meeting began with a visit to the Nursery. As Tanya, the Headteacher, was unwell, Jacqui Moulder, the deputy head, stepped into the breach at the last minute and gave a helpful and interesting insight into the workings of the Nursery, particularly how the outside area is used with many learning activities for the children in the same way as the indoor area. The focus for the current term is maths and we saw many activities to encourage counting, recognising numbers, investigating weight and mark-making (the essential precursor to writing). The PCC prayed for the life of the Nursery and thanked the staff. Jacqui also expressed the Nursery staff's appreciation of the involvement of the church in the Nursery.

2. Report from Chair of Nursery Management Committee

Laura spoke to her written report (see meeting papers). There was discussion around the implications of a minor change to the Nursery opening hours, which whilst beneficial to the children would need to be presented to the neighbourhood group for explanation and agreement before any change could be made. The Nursery Management Committee will continue to consider any proposals very carefully. Thanks were expressed to Andrew Ruddy for leading the work on returning the old Nursery garden to its former state, and to Laura for her work leading the NMC.

3. Apologies for Absence

Amanda Tucker has stepped down from PCC in order to begin her training as an LPA.

Present: Maggie Hill, Malcolm Boother, Steve Goddard, Laura Parker, Jonathan Papworth, Oli Fricker, Steve Henwood, Alex Birch, Peter Nevins, Ruth Bushyager, Alison Everness, Dawn Lucas, Katie Mackay, Ian Poole

Chris Ellis joined the meeting at approx 8:15, Jon Ruddock joined the meeting at approx 8:30, Juliette Lister joined the meeting at approx 8:45.

Apologies received from: Simon Feraday, John Arnold, Graham Everness, Jenny Firth, Jeff Yelland, Ros Mulholland

4. Minutes of the meeting on 13th November 2017

Attendees need to be recorded on the minutes as well as apologies received.

Penultimate bullet point in point 5 re tithing of income should be amended to make clear that approximately 10% of income is given away through World Church and Social Justice budgets combined, and that our Parish Share, while not "giving" does go in part to support ministry in other parishes, as well as paying for own staff, who in turn are able to offer time and support to other parishes.

Matters arising not taken elsewhere

More activities identified in the MAP are now underway or completed.

Rachel Hopper, Youth Pastor, has started work

Point 6b licensing: The Good Neighbours Group did not give their support for an application for an alcohol licence and so the application was withdrawn. Temporary licences must now be obtained for relevant events. There is a need to communicate this to relevant people. The PCC could discuss the approach to the serving of alcohol at events at a future meeting.

ACTION: Inform relevant people about temporary licence procedures - Ian Poole

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The PCC had approved the 2018 budget by email following the 15th November PCC meeting. The treasurer has circulated details of the approved budget and designated funds. (See this meeting papers).

5. Correspondence/AOB

Following approval of the 2018 budget, staff pay and pension letters were sent out at the end of December.

6. CYM Off-site visits

There is a need for clarification as to the exact requirements of the insurance company regarding PCC approval of off-site activities.

ACTION: Clarify insurance company requirements re PCC approval of off-site visits - Jon Ruddock

Steve highlighted the following activities taking place in the next 2 months,

1 sleepover at Crossways for youth Alpha

11-14 bowling trip (end Jan/beg Feb)

Ice skating Sunday in March

Taking children from here to The Point on Fri after pizza

Post-meeting note from Secretary: The PCC did not give explicit approval for these activities at the meeting. If necessary, following Jon's contact with the insurer, approval by email or by Exec may be required

7. Other written reports

a. Exec

In addition to the written report, the following points were noted;

The separate Buildings Fund bank account is in the process of being closed. Any payments still being made to that account have been moved to the General Fund.

An outstanding church family loan for the buildings fund has been repaid and the lender thanked for their generosity, One longer term loan remains.

The new caretaker, who reports directly to the Ops Manager, is working 4 hours per week, with the option to cover requirements for evening opening/closing at the same hourly rate.

This is the same basis on which Nigel did this job.

b. Health and Safety

See written report in meeting papers.

8. Finance

The treasurer gave some background to the legacy of £56,452 which has been left to the church by Peter de Jong, a church member for 50 years who died in 2002. He has been described by those who knew him as a quiet man, a man of prayer and the Word of God with a heart for young people. On his death, he left a sizeable estate to various charities. (See letter in the meeting papers for further details)

The PCC were invited to divide into smaller groups to pray and then discuss possible ways in which this legacy could be used, bearing in mind Acts 15:28 "It seemed good to the Holy Spirit and to us..."

Following the prayer and discussion, the following ideas were fed back:

- Fund for training, overseas trips eg to help with mission, Tearfund project, enabling families to New wine etc; not on something that would soon wear out; premises improvements eg Steve's office, growing team office space

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- Festival on Meadowbank involving Dorking churches to attract young people locally and have a positive effect on town; funding for 3 years for a staff member; additional housing for church workers
- Altar linen in specific memory of Peter; prayer garden; bursary fund; employing a staff member with focus on growth eg with small groups; high impact strategic evangelistic initiative; resource church online eg capacity to video sermons
- Investing in people or opportunity; not buying things e.g. vehicle and expect people to join in, instead identify the people and then resource them; mission opportunity; experience with long lasting effect; what are our God given delights?

ACTION Exec to discuss further and report back at March PCC

The meeting closed at 9:35

Dates of future meetings

PCC meetings: 12th March, 14th May, 16th July, 17th Sept, 12th Nov, 26th Nov (if needed)

PCC meetings start at 7:45pm unless otherwise advised

APCM: Thursday 19th April

These minutes were approved as a correct record of the meeting held on Monday 18th January 2018.

Rev Ruth Bushyager (vicar)

Date